

Garrison Public Library

New Board Orientation

The Garrison Public Library is governed by its Board of Trustees. The Trustees are/can be recommended by the current board and appointed by the Mayor of Garrison, with council approval. It is a five member board that meets once a month for 11 months of the year.

The Garrison Library is governed by its by-laws, policies, Iowa Code and the Code of Garrison, IA, Chapter 21. The duties of the board are described in the by-laws, codes and Trustee Handbook.

Board appointments are for 6 years.

A person interested in becoming a board member can benefit by attending Library Board meetings and get on the job training prior to their appointment.

Upon appointment:

1. New trustees will receive a link to the current Trustee Handbook
 - a. The trustee is expected to read the handbook
2. New trustees will be given a Board Book with current information
 - a. The trustee is expected to read information
3. New trustees will be encouraged to attend any online courses available for Library Trustees.
 - a. This is a state requirement to achieve and maintain tier 1 status
 - b. Some training may be during meetings
4. New trustees are encouraged to ask questions of current board and director.
5. New trustees will tour the library with the director and learn the services/programs provided, the daily operation, and about the building and grounds.